

RICHLAND COUNTY BOARD OF ELECTIONS

MEETING NOTICE AND AGENDA

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**DAY/DATE** Tuesday April 6, 2021 – reconvene Tuesday May 4<sup>th</sup>, 2021 at 5:00 p.m.

**TIME** 3:00 P.M. – Regular Meeting - 5:00 P.M Reconvene

**PLACE** Longview Center, 1495 W. Longview Ave. Upper Level Classroom – (enter through front door, upper level)

**PURPOSE** REGULAR MEETING & PUBLIC TEST

AGENDA

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**ROLL CALL**

- BILL FREYTAG
- LYDIA REID
- MEGAN WHATMAN
- JONATHON C. ELGIN

- Minutes of 03-02-2021 Special Reorganization Meeting & 03-02-2021 Regular Meeting
- Financial Report

➤ OLD BUSINESS

- Other

➤ NEW BUSINESS

- Conduct Public Test
- Review/Approve ICX Voting Units Allocation Schedule
- Review/Approve Paper Ballot Allocation Schedule
- Hiring of New Director – Executive Session first? (Roll Call upon entering and exiting)
- RFP's timeline for New Electronic Poll Books
- Informational Only – Absentee & Early Voting Started
- Decide on time to reconvene on Election Day
- Contact Info for board members on Election Day
- Other

- Recess Until May 4<sup>th</sup> at ?

**Reconvene May 4<sup>th</sup>, 2021 at 5:00 p.m.**

**ROLL CALL**

- BILL FREYTAG
- LYDIA REID
- MEGAN WHATMAN
- JONATHON C. ELGIN

- Financial Report

➤ **NEW BUSINESS**

- EP RFP - Prior to opening of proposals, the Richland County Board of Elections shall enter executive session pursuant to Ohio Revised Code 121.22. After entering executive session, the Board Members will open and review proposals that it receives in a manner that prevents the disclosure of contents of competing offers to competing offerors;

- May & June Meeting dates
- Summer Conference June 7<sup>th</sup>- 9<sup>th</sup>
- Ohio Association of Election Officials
- Conduct Pre-Unofficial Public Test
- Review & Approve Remakes, if any
- Staff Open & Scan Hospital Ballots (if not already done)
- At 7:30 – Send Absentees to Tabulator
- Upload Memory Sticks from Polls
- Scan Paper Ballots from Polls
- Review/Remake 17 year old ballots, if any
- Review/Validate Write-Ins (None for May)
- Generate Final Unofficial Totals – IT Post on Website
- Approve Unofficial Totals
- Generate unofficial results report & SOVC report and post to website
- Conduct Post Unofficial Public Test
- Give Directors Authority to Stay & Notify Overlap Counties
- Other

**Adjourn**