

## Richland County Job Posting

Posting Date: Wednesday, July 27, 2022  
Position: Social Service Worker 1  
Department: Job & Family Services  
Application Deadline: 4:00 p.m., Wednesday, August 24, 2022

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### **Position Description:**

Richland County Job & Family Services seeks full-time Social Service Worker 1 position.

In a call center environment, receives and makes transportation arrangements; determines eligibility for Non-Emergency Transportation, Title XX, Child Care, and Pregnancy Related Services; conducts interviews to determine eligibility for social services and/or devise service plans; provides case management and maintains communication with clients to determine continued eligibility; maintains knowledge of Public Assistance and Transportation regulations. Must be able to use multiple computer systems while using a headset.

**Preferred Qualifications:** Associates or bachelor's degree in a related field, excellent communication skills.

**Salary & Benefits:** **\$16.75 per hour** with consideration given for relevant advanced degree; Ohio Public Employees Retirement System; Excellent health insurance (**agency pays up to 93% of premium**); Generous leave package including **14** paid holidays, **120** hours sick leave, and **24** hours of personal leave annually; Life insurance; Employee assistance program; Paid training; Various optional benefits.

Applicants may apply online at (resume also required):

<https://mss.richlandcountyoh.us/MSS/employmentopportunities/default.aspx>

- OR -

Applications may also be obtained from and submitted to (**resume also required**) ->

Richland County Commissioners

50 Park Avenue East

Mansfield, Ohio 44902

**Application Deadline:** All applications must be submitted to the Richland County Commissioners at the above address **OR** online at the above link above by **4:00 p.m., Wednesday, August 24, 2022.**

All employees and applicants for employment will be recruited, hired, promoted, transferred, demoted, laid off, terminated, suspended, evaluated, or otherwise dealt with in a fair and equitable manner based solely upon merit, fitness, and such bonafide occupational qualifications as each individual might possess. No personnel decision shall be based upon race, color, religion, sex, national origin, age, handicap, disability, or other non-job related criteria.