

DAYSRING JOB POSTING

DEPARTMENT: Dayspring Assisted Living & Care Facility, Richland County Home

CLASSIFICATION: Cook, Full- time and Part-Time
Must work every other weekend

COMPENSATION: \$13.75/ Hr
\$1.00 shift differential S-S 6a-6p

BENEFITS: Part-Time **BENEFIT PACKAGE** includes sick leave and complimentary meals.

SUMMARY: ESSENTIAL FUNCTIONS OF THE POSITION:

Food Preparation

- Prepares all foods and meals by following recipes and work orders previously prepared. This includes but not necessarily in complete entirety: coffee, toast, juice, main entrees, side dishes and desserts.
- Prepares/serves/cooks/stores food according to standards/policies of the department and Health Department Guidelines
- Follows assignments/recipes for food preparation and duties to assure continual service in the dietary department

Food Service Operations

- Keeps kitchen and serving areas clean including: sweeping and mopping of floors, keeping shelves, storage cupboards, coolers, freezers clean and sanitized
- Removes trash to the dumpster
- Uses dishwasher and three-compartment sink to wash dishes, pots and pans and all serving dishes.
- Keeps the kitchen, coolers, freezer, supply cages and storage rooms clean, organized and in optimal working order

EMPLOYMENT APPLICATION REQUIRED

Résumé may be submitted in addition to – *but not in place of* – application.
Incomplete or missing information on the Employment Application may prevent an application from being processed.

Applications must be obtained from and returned to:

Richland County Board of Commissioners
50 Park Avenue East
Mansfield, OH 44902

APPLICATION DEADLINE: Until position is filled